



APPLICATION FOR TENTS/INFLATABLES

City of Johnson City

Codes Division

601 East Main Street
Johnson City, TN 37601
(423) 434-6047

TENT SECTION

Approval Date: _____

Application No: _____

Date Issued: _____

Permit Fee: _____

Expiration Date: _____

Permit No. _____

Total job cost of tent rental and installation: _____

INSTRUCTIONS

- ❖ This application will be deemed incomplete and will not be processed unless fully completed and all necessary supporting documentation attached.
- ❖ Attach Detailed Site & Floor Plan. Include: _____ MEANS OF EGRESS FACILITIES
_____ SEATING CAPACITY _____ ARRANGEMENT OF SEATING
_____ LOCATION OF HEATING & ELECTRICAL EQUIPMENT
- ❖ Attach Certification of Flame Retardants for the Tent Membrane, Sidewalls, Bunting and Combustible Decorations and shall include: _____ NAME & ADDRESS OF OWNERS OF TENT

Applicant: _____ Business/Organization/Owner: _____

Mailing Address: _____

Phone #: _____ Cell #: _____ Fax #/Email: _____

Will the above person also be the contact person on site the date of the event? _____

If not, please provide an onsite contact person and contact information:

Name: _____ Cell #: _____

Event Name: _____

Date(s) of Event: _____ Time of Event: _____

Location of Event: _____

Owner of this Location: _____ Phone #: _____

Owner Mailing Address: _____

If additional permits are required for this event, please include permit(s) # _____

Tent Supplier: _____ Phone #: _____

Date to be erected: _____ Used: _____

Removed (within 24 hrs of permit expiration)

Size of tent(s) _____

Number of Tents: _____

The following will be provided:

Side Panels Yes No

Generator Yes No

Electrical Equipment Yes No

Heating Equipment Yes No

Estimated Maximum number of Occupants at any time: _____

Will there be a stage under the tent: Yes No

Guy ropes; stakes and other support equipment adjacent to or in the path of exit travel must be effectively enclosed or guarded to protect persons from injury.

Signature of Applicant: _____

SPECIAL REQUIREMENTS

1. The tent and associated equipment, as well as its location and use, must comply with all applicable codes.
2. There is **NO SMOKING** under the tent(s). There shall be no open or exposed flames inside or within 20 feet of the tent. In addition, fireworks and stage pyrotechnics shall not be allowed.
3. There is **NO COOKING** under the assembly tent(s).
4. The tent shall be erected so as to provide free and clear egress from the area. If sidewalls are used or other obstructions exist, the exits shall be clearly marked and maintained in accordance with the adopted fire code of Johnson City.
5. The location of the tent shall not restrict access to buildings or other tents that are located on the premise or to buildings that are deeded access on the property and allow for fire department access.
6. Tents, inflatables shall not be placed in close proximity of a fire hydrant. Must maintain Fire Department accessibility.
7. Vehicles shall not park within 20 feet of a tent. Generators and other internal combustion engines likewise are not permitted within 20 feet of a tent.
8. All electrical wiring shall be properly installed and maintained to be in compliance with the Electric Code of Johnson City. Electrical cables run on the ground shall be protected by approved covers. In events that require wiring beyond the routine running of temporary lighting, include EXIT lights and emergency lights. The Electrical Inspector shall sign off on the project.
9. Portable fire extinguishers shall be furnished and maintained in all tents.

INFLATABLES APPLICATION SECTION

City of Johnson City

Codes Division

601 East Main Street
Johnson City, TN 37601
(423) 434-6047

Approval Date: _____

Application No: _____

Date Issued: _____

Permit Fee: _____

Expiration Date: _____

Permit No. _____

Total job cost of inflatable rental and installation : _____

❖ **This application will be deemed incomplete and will not be processed unless fully completed and all necessary supporting documentation attached.**

- **Attach Detailed Site & Floor Plan.** Include :
- MEANS of EGRESS
- FIRE DEPARTMENT ACCESS
- CAPACITY AND PLACEMENT
- LOCATION OF HEATING & ELECTRICAL EQUIPMENT
- Attach NFPA 701 Flame Propagation Performance Certification of Flame Retardant for the Inflatable's, Sidewalls, Bunting and Combustible Decorations and shall include: NAME & ADDRESS OF OWNERS OF INFLATABLES/ MEMBRANE STRUCTURES

- Applicant: Business/Organization/Owner: _____
- Mailing Address: _____
- Phone #: _____ Cell #: _____ Fax #/Email: _____
- Will the above person also be the contact person on site the date of the event? _____
- If not, please provide an onsite contact person and contact information:

Name: _____ Cell #: _____

Event Name: _____

Date(s) of Event: _____ Time of Event: _____

Owner of this Location: _____ Phone #: _____

Owner Mailing Address: _____

If additional permits are required for this event, please include permit(s) # _____

Inflatable Supplier: _____ Phone #: _____

Date to be erected: _____ Used: _____

Removed (within 24 hours of permit expiration)

The following will be provided:

Lighting YES No Generator Yes No
Electrical Equipment Yes No Heating Equipment Yes No
Estimated Maximum number of Occupants at any time: _____
Trained Inflatable personnel on site Yes No

Air –supported, air- inflated membrane structures shall be adequately roped, braced, and anchored to withstand weather elements and prevent collapsing as per manufacturer’s guide. Guy ropes; stakes and other support equipment adjacent to or in the path of exit travel must be effectively enclosed or guarded to protect persons from injury.

SPECIAL REQUIREMENTS

The membrane structure and associated equipment, as well as its location and use, must comply with all applicable codes.

- 1. NO SMOKING** on, in, or around the membrane structure. No smoking signs shall be posted. There shall be **no open or exposed flames inside or within (20) feet of the membrane structure**. In addition, **fireworks and stage pyrotechnics shall not be allowed within 100 ft.**
2. There is **NO COOKING** under any of the assembly membrane structure(s).
3. The membrane structure shall be erected so as to provide free and clear egress from the area. If sidewalls are used or other obstructions exist, the exits shall be clearly marked and maintained in accordance with the adopted fire code of Johnson City.
4. The location of the membrane structure shall not restrict access to buildings or other tents or membrane structures that are located on the premise or to buildings that are deeded access on the property and allow for fire department access.
5. Inflatables shall not be placed in close proximity of a fire hydrant. Must maintain Fire Department Accessibility.
6. Membrane structures shall not be located within **(20) ft.** of parked vehicles, generators, or cooking tents.
7. All electrical wiring shall be properly installed and maintained to be in compliance with the Electric Code of Johnson City. Electrical cables run on the ground shall be protected by approved covers. In events that require wiring beyond the routine running of temporary lighting, include EXIT lights and emergency lights. The Electrical Inspector shall sign off on the project.
- 8. Portable ABC fire extinguishers with at least a 5 lb. rating shall be furnished and maintained on site as per 2012 IFC – Section 906.**
9. Fire apparatus access road shall be provided and shall have an unobstructed **width of not less than (20) ft.**
10. A copy of inflatable manufacturer’s manual on anchoring and wind load must be on site for review by the Fire Code Official.

A copy of approved permit shall be on site for viewing by the Fire Marshal at time of inspection.

A \$1,000,000 General Liability Insurance Policy will need to be submitted at time of application naming the City of Johnson City as an additional insured if inflatables are used on city property.

Applicant has read and agrees to abide by the listed requirements of this application as well as all other pertaining codes as adopted by the City of Johnson City.

Signature of: _____

If you are using inflatables for a special event, they are considered membrane structures and would require a permit if over 400 square feet. Unlike a tent though, they have no exceptions to permitting when greater than 400 square feet.

STRUCTURES

3103.1 General. All temporary tents and membrane structures shall comply with this section.

3103.2 Approval required. Tents and membrane structures having an area in excess of 400 square feet (37 m²) shall not be erected, operated or maintained for any purpose without first obtaining a permit and approval from the *fire code official*.

Exceptions:

1. Tents used exclusively for recreational camping purposes.
2. Tents open on all sides which comply with all of the following:

2.1. Individual tents having a maximum size of 700 square feet (65 m²).

2.2. The aggregate area of multiple tents placed side by side without a fire break clearance of 12 feet (3658 mm), not exceeding 700 square feet (65 m²) total.

2.3. A minimum clearance of 12 feet (3658 mm) to all structures and other tents.

3103.3 Place of assembly. For the purposes of this chapter, a place of assembly shall include a circus, carnival, tent show, theater, skating rink, dance hall or other place of assembly in or un-